

**Transition Task Force**  
**Public Safety Subcommittee**  
**Minutes**  
**June 19<sup>th</sup>, 2012**

1. Proposed Rules & Regulations, review/comment on distributed materials.
  - a. Created mostly by the Roger's Group with review and input by two PD's.
  - b. Reflect best practices in policing.
  - c. **Motion to recommend for approval of R&R's to TTF by Bob Altman, second by Kevin Wilkes, passed. Ayes: Altman, Wilkes, Miller, Freda** (Woodbridge had not yet arrived)
2. CAD/RM system recommendation/cost.
  - a. Two PD's looked at various options, wide range in price and functionality.
  - b. Narrowed down to three finalists. Did site visits, talked with other users.
  - c. PD recommending LawSoft at a cost of about \$120,000. includes first year maintenance contract, year two the maintenance contract runs \$20,000.
  - d. **Moved by Kevin Wilkes, second by Bernie Miller to recommend to TTF use of Lawsoft for CAD/RMS, passed. Ayes, all five.**
3. Follow-up on iXP proposal from last meeting.
  - a. Presentation by iXP regarding project management of new dispatch center at either Boro Hall or Two Hall.
  - b. Discussed Fine Tower versus current Boro Hall tower for antenna and radio system.
    1. At Fine Tower we would need to do a radio study, alter FCC license.
    2. At Boro Hall we need to address UPS and air conditioning where equipment will be.
    3. **Group felt Boro Hall should be the site for the antenna and radio system.**
  - c. Dispatch at Boro Hall or Twp Hall.
    1. If at Boro can use Twp site as a backup dispatch center.
    2. If at Boro would allow for expansion to a regional dispatch center.
    3. If at Boro would cost a lot more initially since we need to build an entire dispatch center, not just expand it. Would build out up to 8 or so consoles.
    4. If at Boro dispatchers would not be physically with the PD. Dispatchers currently do required physical checks of prisoners every 15 to 30 minutes, someone else would need to do this.
    5. If at Twp backup becomes somewhat limited; but still doable. Would use another town as 911 backup. Could have limited radio backup at one of the firehouses or at current Boro dispatch center.
    6. If at Twp does not allow for future regional site and possible cost savings when others use the site. Could build out 4 to 6 consoles if needed. Assume adding just one to existing two for 2013 needs.
    7. If at Twp, dispatchers still housed with PD.
    8. **Motion by Bob Altman, second by Bernie Miller to expand dispatch center at Twp Hall, passed. Aye; Woodbridge, Miller, Altman, Freda. Nay; Wilkes.**
    9. Clarify project management services offered by WPCS compared to what iXP is offering. Level these two proposals, get pricing from both

based on same criteria. Administrators to carry this out. Will not wait for out next meeting. **If the administrators can get a recommendation on project management for the dispatch center to the two governing bodies before this subcommittee meets again they should do so.**

4. Dispatcher functions to be covered by others if dispatch center moved out of PD site.
  - a. Discussion covered under previous item. Focused mainly on prisoner checks and walk up window service.
  - b. PD to check with other PD's that are part of a county wide dispatch center to see how they handle prisoner checks.**
5. Discussion that vote at last meeting on dispatchers being municipal employees or being outsourced was not totally clear.
  - a. Motion to retain dispatchers as municipal employees by Bernie Miller, second by Dick Woodbridge, passed. Aye: all five.**
6. Radio system to Fine Tower, status on this request.
  - a. Covered under #3, will stay at Boro Hall.**

Other business.

Public Comments:

Adjournment

Attending: Dudeck, Sutter, Morgan, Toole, Barry, Monzo, Bruschi, Miller, Wilkes, Altman, Woodbridge, Gregory, Freda.

Next meeting is on Friday 6/29 at 8:30am at Twp Hall.