

Community Outreach Subcommittee Minutes
February 29, 2012

Present: Yina Moore, Anton Lahnston, Carol Golden, Linda Mather (chair)

Agreement items:

The most visible outreach for the TTF currently is the general public meeting.

Therefore, the subcommittee recommends that:

- Borough Hall be used for most meetings since it accommodates the public better
- Minutes focus on decision items and action items rather than discussion summaries
- Now that many of the subcommittees are up and running, the Community Outreach Subcommittee reminds all subcommittees to post agendas and to complete and post minutes of each meeting. These items should be posted on the CGR website. L.Mather will work with the administrators and Chair on the appropriate protocol. The Chair of each subcommittee is accountable for making sure that minutes are posted – although they don't need to be the minute-taker.
- Mark Freda as chair or his designee be charged with being the point person for the media.

Action Items:

L. Mather will contact several citizen members who expressed an interest in this committee.

The subcommittee would like to have a general public meeting (forum) shortly. Therefore, L. Mather will contact CGR to begin planning.

Letters be sent to all citizens who have expressed an interest in the work of the TTF. These letters should come from the respective Mayors.

Depending on the availability of citizen members, the subcommittee has scheduled the next meeting for 3/14 at 8:30 AM at Borough Hall.