

**Princeton Consolidation
Transition Task Force
Board, Committees, and Commissions Subcommittee
March 22, 2012
Minutes**

Attendance:

Subcommittee: Hendricks Davis, Bill Enslin, Wanda Gunning, Bernie Miller, Gary Patteson; Eugene McCarthy, Liaison from the NJ Department of Community Affairs;
Staff: Dave Henry (Health Officer, Princeton Regional Health Department), Ben Stentz (Exec. Director--Recreation Department)

Welcome:

Hendricks Davis welcomed Wanda Gunning, liaison from the Princeton Regional Planning Board, to the meeting. He and other members spoke to Wanda's significant experience with Boards, committees and commissions in Princeton.

Approval of Minutes:

The minutes of the March 8, 2012 meeting of the subcommittee were approved.

Discussion Items:

Following a review of the CGR Priority Task Inventory's Task 5, the BCC subcommittee discussed various aspects, issues and considerations to be made relative to the many boards, committees and commissions currently functioning in the Princetons including: the termination date for most BCCs of December 31, 2013; the legal role and function of the new government "post election and pre-January 1, 2013"; the status of other boards (i.e. the Board of Education and Princeton Public Library Board) and any BCC's that exist and/or function but are not established by ordinance ; support from CGR for a structure and/or format for the inventory/review of all BCCs.

It was agreed to invite Joe Stefco of the Center for Government Research to participate in the next meeting of the BCC subcommittee via telephone conferencing; it was also agreed to schedule time for others (i.e. chairs of BBCs and Municipal Clerks) to present to the subcommittee; it was further agreed to obtain the opinion of the TTF's legal counsel as to whether BCC's may continue to function post 1/1/13 if they have not been reconstituted by ordinance by the newly elected governing body.

The subcommittee discussed Advisory Planning Districts, which were recommended in

the Consolidation Commission's report, and determined to invite Ryan Lilienthal, a member of the Commission, to a near future meeting.

The subcommittee discussed and categorized the schedule of boards, committee, and commissions obtained by Gary Patteson from the municipal administrators and the websites. The members distributed among themselves the tasks of reviewing the commissioning or other documents establishing them, determining composition/membership, scope of work and authority; and making recommendations to be brought back to the subcommittee for its report to the TTF. The following assignments were taken:

Housing--Bill Enslin

Affordable Housing (Borough)
Affordable Housing (Township)
Rental Housing Board (Borough)
Housing Authority (Borough)

Planning--Wanda Gunning and Gary Patteson

Princeton Regional Planning Board (Shared)
Construction Board of borough)Appeals (Borough)
Historic Preservation (Borough)
Historic Preservation (Township)
Zoning (Borough)
Zoning (Township)
Site Plan Review Board (Shared)

Public Safety--Bernie Miller

Public Safety (Borough)
Traffic and Transportation (Borough)
Princeton Joint Pedestrian and Bicycle Advisory Committee (Shared)

Environment--Bernie Miller

ShadeTree Commission (Borough)
Shade Tree Commission (Township)
Flood and Storm Water Management Committee (Township)
Environmental Commission (Shared)
Sewer Operatin Committee (Shared)
Stony Brook Sewerage Commission (Shared)

Citizens Services--Hendricks Davis

Board of Health (Borough)
Board of Health (Township)
Health Commission (Shared?)
Recreation Board (Shared)
Corner House (Shared)

Princeton Alcohol and Drug Alliance (Shared?) or (Borough?)
Human Services (Shared)
Library Board (Shared)
Cable TV (Shared)

Others

Princeton Public Library Board
Princeton Regional Schools

Other Business

The subcommittee began a discussion of how citizen participation and engagement might be enhanced or maximized without diminishing effectiveness and how the operation of BCCs might be made more efficient and effective. The discussion will be continued over the course of the BCC subcommittee operation.

Staff Comments

Ben Stentz and Dave Henry shared information about their respective boards and indicated their interest in supporting the work of the subcommittee to ensure a smooth transition to the consolidated municipality without interruption of service or governance.

Public Comment:

There were no comments from the public.

Adjournment:

The meeting was adjourned at 6:23PM

Submitted by:

Hendricks S. Davis, Chair
Board, Committees and Commissions Subcommittee