

Request for Proposal

The Village of Port Henry has made a commitment to further enhance the efficiency and effectiveness of municipal services. Specifically, with the Town of Moriah, it has explored opportunities for consolidated or shared services in the Street and Highway Department, Water Department, Fire Department, Sanitation Department and Buildings and Grounds. To take this effort a step further the Village will authorize a vote in 2010 to consider the dissolution of the Village. This vote must be preceded by a dissolution study.

The Village of Port Henry is soliciting proposals from consulting firms that will prepare a study that will serve as a decision-making tool for the Village residents to determine whether or not to dissolve the Village Government. The objectives for this study will include: 1) An outline of the fiscal and non-fiscal advantages and disadvantages of dissolution, 2) Identification of how Village services will be continued should the Village government be dissolved, and 3) The establishment of an orderly process for the disposition of Village assets and liabilities should the Village government be dissolved.

The scope of this project will include the following tasks: 1) Creation and Orientation of a Project Steering Committee, 2) Public Outreach Program, 3) Compilation of Basic Data, 4) Complete Service Inventory, 5) Identification and Quantification of Fiscal Issues, 6) Calculation of Net Fiscal Impact, 7) Identification and Evaluation of Non-fiscal Issues and 8) The Compilation of a Final Report.

All proposals shall be submitted in a sealed envelope clearly marked, "Village of Port Henry Dissolution Study Proposal" and shall be delivered or mailed to: Village Clerk, Village of Port Henry, 4303 Main Street, Port Henry, NY 12974 no later than 4:00 PM on Monday June 1, 2009. Proposals will be publicly opened and read aloud on Monday June 8, 2009. Award may be delayed pending final approval of grant. Responding consulting firms may obtain a copy of the High Priority Planning Grant Application by calling the Village Office at (518) 546-9933.

/s/ Denise C. Daly
Village Clerk
04/20/2009

