

# Dissolution Study Committee

## Minutes

Minutes  
March 23, 2010

Village Board Rm  
6 – 8:30 p.m.

Chairperson: Tim Connolly

Present: Michele Arnold, Tim Connolly, Ruth Garner, Cindy Goliber, Eleanor Hopke, Alexandra Jacobs, Mark Lee, Dan Parker, Mario Pusateri, Rose Rivezzi, Steve Warr, Mike Zagrobelny

Absent: Marie Regan, Jack McGuire, Will Siegfried

**I. Opening:** Tim Connolly welcomed the members of the Dissolution Study Committee (DSC) and encouraged members to be open minded, without biases. Members introduced themselves, stating one positive impression of Potsdam.

## II. Announcements and Updates:

### A. Agenda and Meeting Format –

1. Two introductory meetings: 3/23 for members and 3/31 to meet Sean M. Maguire, NYS Dept of State's Division of Local Government. He will guide us through the process.
2. Regular meetings: beginning in April, the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays, 7:00 pm, 3<sup>rd</sup> floor of the civic center.
3. Ground rules: meetings will be conducted with civility, or be adjourned
4. Public comments: in person, at the end of regular meetings (2 min. per comment) and via email (through the DSC website), copies of which Tim will distribute to DSC

## III. Discussions:

### A. Committee's role –

1. Collect, synthesize and summarize data, with the consultant's help and Sean Maguire's guidance
2. Prepare final report to the Village Board

### B. Report –

1. Include both dissolution and alternative options
2. Include any inherent options based on data
3. Create a technical data-driven report (large) and summary (1-2 pages)
4. Create a user-friendly version of the summary

### C. Miscellaneous –

1. Reviewed NYS localities considering consolidations or recently consolidated
2. Emails: comments can be posted only on the public website; no private email addresses will be made public. Members may email general questions/comments, but reserve discussions for DSC meetings

3. Open meetings law: Cindy will refer to Bob Freeman for definition and how it relates to DSC
4. Consultant: awaiting NYS grant money to pursue consultant selection

IV. Next meeting: Wednesday, 3/31 Village Board Room, 6 – 7:30 pm

V. Adjournment: 6:45 pm

Submitted by Michele Arnold