

Village of Victory Special Meeting Dissolution Study Committee April 13, 2011

The Dissolution Study Committee held a meeting on Wednesday, April 13, 2011 at 7pm in the Village of Victory Community Center.

Chair Terrie Wolcott opened the meeting after the pledge.

Present: Leslie Dennison, Terrie Wolcott, Kim Wait, Michael Marchin, Tom Drew, Kathy Rathbun, George Garney, Laural Tator and Debra Mathis.

Absent: Barbara Tierney and Allen Kortokrax.

Michael Marchin made a motion to accept the meeting minutes from March 15, 2011, and it was seconded by Kathy Rathbun, all ayes, motion passed.

There was a discussion on the updated RFP, along with the typo's that needed to be changed. Chair Wolcott explained that this committee was not in any position to be involved with the interviewing process of these firms. She explained that they do not have any authority to hire or spend funds. There was a discussion on being involved as Member Wait expressed the interest in being involved. Member Marchin stated that we should be involved and make recommendations to the board. Chair Wolcott stated that the Village has all the authority to do the hiring. She expressed the interest in giving the board questions for the applicants. Member Marchin stated we should work together as a group.

There was a discussion on the RFP being advertised and consulting firms being notified. As it was discussed that we are not legally required to send notice to individual consulting firms, it was the desire of the board to have the Secretary send out a generic email to a list of firms. It was also decided to be put on the state advertising website.

There was a discussion on reporting to the Village Board on the study committee's progress. Chair Wolcott stated that at this time no report would need to be forwarded on. There was a discussion on the consulting firms reporting requirements. It was stated that the Committee will require monthly reports and reports along with payment requests.

The date for the RFP's to be back was discussed to be changed. It was determined that after changes were made to the RFP, it would be advertised and be back by May 10th, 2011. It was the desire of the Committee to contact the Village of Victory Board to attend the next meeting to open any proposals that were received. The next meeting is Wednesday, May 11, 2011 at 6:30pm.

Chair Wolcott made a motion to send the standard RFP notice to the newspaper and send a generic email to the list of consulting firms directing them to the website or contact the office, this was seconded by Member Wait, all ayes, motion passed.

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Open Floor:

No Comments

The next meeting will be Wednesday, May 11, 2011 at 6:30pm.

Michael Marchin made a motion to close the meeting and it was seconded by Leslie Dennison, all ayes, motion passed.

Respectfully Submitted,

Brenda S. Buchanan
Recording Secretary