

**Transition Task Force Agenda**  
**TOWNSHIP Hall**  
**May 30, 2012**  
**Meeting at 7pm**

Read OPMA announcement.

Roll call.

Approve minutes from 4/17/12, 5/2/12 and 5/16/12 meetings.

**Discussion/Decision Items:**

1. Recommendations made 5/21, any updates?
2. Personnel Subcommittee recommendation:
  - a. Overtime provisions, compensatory time, time off mechanism (PTO), time off amount, longevity, bereavement, and terminal leave. (hard copy provided at joint meeting)
3. Subcommittee reports
  - a. Communications/Outreach
  - b. Boards, Committees and Commissions Subcommittee
  - c. Facilities and other Assets
  - d. IT
    - i. Tax Assessment - continuation of Vital as vendor service provider. new tax maps in september. Vital to handle data conversion. Awaiting word if there will be an incremental charge.
    - ii. Engineering - GIS - renewal of existing vendor annual contracts until 2013, when determination will be made as to ongoing service provider. No cost, no change.
    - iii. Clerk -- Boards and Commissions in Microsoft Access, Parking Permits in Microsoft Access, Resolutions in Microsoft Word. Conversion of data to be done in house. No cost.
    - iv. By the end of June, we are likely to have a recommendation to the TTF on the new IT consultant.
  - e. Joint Finance Committee
  - f. Personnel
    - i. Benefits: progress report on medical benefits, retiree medical, pension
    - ii. Selection process: progress report on preparation of documentation, etc., for selection committee
  - g. Public Safety
  - h. Infrastructure & Operations

Other Business

Public Comments

Adjournment

## **SUBCOMMITTEES:**

- Communications and Outreach
  - TTF: Linda Mather, Yina Moore
  - Citizen members: Bill Zeruld, Roger Shatzkin
- Boards, Commissions and Committees
  - TTF: Hendricks Davis, Bernie Miller, Gary Patteson, Gene McCarthy
  - Planning Board Liaison: Wanda Gunning
  - Citizen members: Bill Enslin
- Facilities and Other Assets
  - TTF: Scott Sillars, Hendricks Davis, Bernie Miller, Yina Moore
  - Citizen: Alexi Assmus, Marc Schiebner, Marvin Reed
  - University liaison: Anne St. Mauro
  - Staff:
- IT
  - TTF: Gary Patteson, Jo Butler, Thea Berkhout
  - Elected official: Jenny Crumiller, Lance Liverman
  - Citizen: Wendy Rayner, Henry Singer
  - Liaison: University – Irina Rivkin
  - Staff: Bob McQueen, Robert Hough, Matt DeCurtis (mindSHIFT )
- Joint Finance (based on existing Boro-Twp joint finance committee)
  - Elected officials: Chad Goerner, Liz Lember, Jenny Crumiller, Heather Howard, Roger Martindell
  - TTF (non-elected official): Scott Sillars
  - Citizen: Pat Simon, Adrienne Kreipke, Zvi Eirif
  - Staff: Kathy Monzo, Sandy Webb
- Personnel
  - TTF: Thea Berkhout, Gary Patteson, Jo Butler, Jim Levine
  - Twp Governing Body representative: Sue Nemeth
  - Citizen: Bruce Topolosky, Jill Jachera, Shirley Meeker
  - Staff: Kathy Monzo, Bob Bruschi, Jim Pascale, Sandy Webb
- Public Safety
  - TTF: Mark Freda, Bernie Miller, Jo Butler, Kevin Wilkes
  - Citizen: Dick Woodbridge, Bob Altman
  - Liaison: University: Treby Williams and Paul Ominsky; PFD: Chief Dan Tomalin; PFARS: Director Frank Setnicky
  - Staff: Chief Robert Buchanan, Chief David Dudeck, DES Bob Gregory
- Infrastructure and Operations:
  - TTF: Brad Middlekauff, Jo Butler, Mark Freda
  - Citizen: John Clearwater, John Heilner
  - Staff: Bob Kiser, Don Hansen, Ben Stentz, Jack West, Bob Hough, Wayne Carr