

Transition Task Force Agenda

Township Hall

March 7, 2012

Read OPMA announcement.

Roll call.

Approve minutes from last meeting.

Department Head Presentation:

- Clerk
- Administration/Finance
- Tax Collection
- Tax Assessment
- IT

Decision Items:

a. Minutes and Agendas, a process

For purposes of the following procedures, references to TTF include all appointed members (elected officials and citizens), the two administrators, the TTF attorney, the DCA representative.

TTF agendas. Will be created by Chair and Vice-chair. Goal is to have agenda to CGR by the Monday morning prior to a Wednesday night TTF meeting, sooner if possible. If the TTF meets on other than a Wednesday night, the goal is put agenda on CGR website at least 60 hours prior to meeting.

TTF minutes. TTF secretary produces draft minutes after each meeting, provides these to the chair. Chair reviews/edits (may involve others in this) and returns minutes to secretary, secretary then distributes draft minutes to TTF for consideration at next meeting. Once approved, TTF secretary provides final version to CGR for posting and to TTF.

Subcommittee minutes will be taken/produced by a member of that subcommittee. Said member will distribute draft minutes for approval to subcommittee members. Chair of each subcommittee is responsible to see that minutes are taken at each meeting, that draft minutes are approved at next meeting, approved minutes are distributed to CGR for posting as well as to TTF.

Subcommittee meeting agendas. Responsibility of the subcommittee chairs. The goal for agendas is to provide them to subcommittee members, TTF chair and vice-chair, TTF attorney and CGR for posting 48 hours prior to meetings, sooner if possible.

Discussion Items:

1. Subcommittee reports
 - a. Personnel
 - b. Public Safety
 - i. Recent meeting recap
 - c. Communications/Outreach
 - i. Next Meeting: 3/14 at 8:30 AM
 - d. Public Works/PSOC/Recreation maintenance
 - i. Recent meeting recap
 - ii. Next meeting: 3/16 at 8:30am
 - e. Joint Finance Committee
 - i. New members

- ii. Recent meeting recap
- f. Boards, Committees and Commissions Subcommittee
 - i. Citizen member, Bill Enslin
 - ii. Next meeting: 3/8 at 5pm
- g. Technology
- h. Facilities and other Assets
 - i. New member,
- i. CGR presentation at 3/12 meeting. Each subcommittee should work on what they believe their deliverable are, what their time frames are. Be ready to share this with CGR soon.

Other Business

Public Comments

Adjournment

Information related to agenda topics:

CGR TTF official website: <http://www.cgr.org/princeton/transition/>

Presentation Schedule

- Saturday March 10—12:30PM
 - Planning, Zoning, Construction, Affordable Housing, Fire and Housing Safety
 - Facility Tour - all depts.. (1:00PM)
- Monday March 12th, 7pm – 9:30pm (Public Meeting)
 - Public Q&A
 - CGR presentation
- Saturday March 17—10-noon
 - Police, Emergency Management, Emergency Services, PFD
- Wednesday March 21—7PM
 - Public Works, SOC, Recreation Maintenance, Engineering, Corner House

SUBCOMMITTEES:

- Personnel
 - TTF: Thea Berkhout, Gary Patteson, Jo Butler and Jim Levine
 - Citizen: Bruce Topolosky, Jill Jachera, Shirley Meeker
 - Staff: Kathy Monzo, Bob Bruschi, Jim Pascale, Sandy Webb
- Public Safety
 - TTF: Mark Freda, Bernie Miller, Jo Butler, Kevin Wilkes
 - Citizen: Dick Woodbridge, Bob Altman
 - Liaison: University: Treby Williams and Paul Ominsky; PFD: Chief Dan Tomalin; PFARS: Director Frank Setnicky
 - Staff: Chief Robert Buchanan, Chief David Dudeck, Bob Gregory
- Public Works/Recreation/SOC:
 - TTF: Brad Middlekauff, Jo Butler, Mark Freda
 - Citizen: John Clearwater, John Heilner
 - Staff: Bob Kiser, Don Hansen, Ben Stentz, Jack West, Bob Hough, Wayne Carr
- Communications and Outreach

- TTF: Linda Mather, Yina Moore
- Citizen members:
- Finance (based on existing Boro-Twp joint finance committee)
 - Elected officials: Chad Goerner, Liz Lember, Jenny Crumiller, Heather Howard, Roger Martindell
 - TTF (non-elected official): Scott Sillars
 - Citizen: Pat Simon, Adrienne Kreipke
 - Staff: Kathy Monzo, Sandy Webb
- Committees, Commissions and Boards
 - TTF: Hendricks Davis, Bernie Miller, Gary Patteson, Gene McCarthy
 - Citizen members:
- IT
 - TTF:
 - Citizen:
 - Staff: Bob McQueen, Robert Hough, mindSHIFT

Public Works meetings:

March 16 and 30
 April 13 and 27
 May 11 and 25
 June 8 and 22

Public Safety meetings:

March 9 and 23
 April 6 (Good Friday Offices Closed – Alternate Date could be Thursday, April 5 at 8:30am in the Community Room??)
 April 20
 May 4 and 18
 June 1, 15 and 29
 July 13 and 27
 August 10 and 24
 September 7 and 21
 October 5 and 19
 November 2, 16 and 30
 December 14 and 28