

Transition Task Force Agenda
TOWNSHIP Hall
October 17, 2012
Meeting at 7:00pm

Read OPMA announcement.

Roll call.

Approve minutes from 9/19/12 meeting.

Discussion/Decision Items:

1. CGR draft report update, Joe Stefko (materials handed out 9/19 were to be reviewed and commented on by 10/4, update tonight, interim report in November, final report in Dec/Jan time frame)
2. Transition costs to date update.
3. Special Committee on Public Works and Sewer Operating Committee Facilities, include in TTF Final Report?
4. TTF sponsored Town Hall on 12/3?
5. Existing ordinance review, update?
6. Suggest that the Princeton Public Library conduct a naming contest for the two municipal buildings.
7. Update on providing a seminar/retreat for new governing body members?
8. Discussion on CGR having a role in 2014. See suggestion below***
9. Discussion of the garbage/composting bids.
10. Subcommittee reports (if needed)
 - a. Communications/Outreach
 - b. Boards, Committees and Commissions Subcommittee
 - c. Facilities and other Assets
 - d. IT
 - e. Joint Finance Committee
 - f. Personnel
 - g. Public Safety
 - h. Infrastructure & Operations

***TO: Members of the Princeton Consolidation Transition Task Force

FROM: Dorothea Berkhout

I propose that the TTF recommend to the joint governing bodies an extension of the consulting contract with the Center for Governmental Research to assist the newly elected officials with a strategic management plan. In addition to the regular issues that any governing body needs to handle from day one, there is a new form of government and there are consolidation-related structural matters that will need to be addressed in the first 3, 6, 9, 12+ months of the new government. This will be an enormous undertaking that needs careful planning of priorities and development of timelines.

The Center for Governmental Research has assisted the Consolidation Task Force and the Transition Task Force and is the logical organization to assist the new government, since it already understands many of the issues.

I am sorry that I cannot attend the October 17 meeting of the TTF, but I hope that you can discuss and approve this recommendation so that it can be brought to the joint governing bodies at their October 22, 2012, meeting.

Thanks for your consideration.

Other Business
Public Comments
Adjournment

CGR TTF official website: <http://www.cgr.org/princeton/transition/>

Terms of Engagement

Assumptions:

- Everyone has wisdom – but not everything that is said is wise
- We need everyone’s wisdom for the wisest results – diamond is more valuable with facets
- There are no wrong answers – there are no right answers
- The work of the TTF is hard work with potentially long reaching implications. We’ve taken on a personal and collective responsibility to do the best job we can in the best manner possible.

Ground Rules:

- Listen generously, listen for the possibility rather than what is not possible
- Seek common ground and action within the mandate of the TTF
- Test assumptions and inferences – don’t get stuck in preconceived ideas
- Keep discussion focused – help stay on track
- Keep conflict in the open, not hidden- agree to disagree and move on
- Say it here in the room, not the hallway
- Meet each other as guests

SUBCOMMITTEES:

- Communications and Outreach
 - TTF: Linda Mather, Yina Moore
 - Citizen members: Bill Zeruld, Roger Shatzkin, Mimi Omiecinski
 - JJSSCC liaisons: Anton Lahnston, Carol Golden
- Boards, Commissions and Committees
 - TTF: Hendricks Davis, Bernie Miller, Gary Patteson, Gene McCarthy
 - Planning Board Liasion: Wanda Gunning
 - Citizen members: Bill Enslin
- Facilities and Other Assets
 - TTF: Scott Sillars, Hendricks Davis, Bernie Miller, Yina Moore
 - Citizen: Alexi Assmus, Marc Schiebner, Marvin Reed
 - University liaison: Anne St. Mauro
 - Staff:
- IT
 - TTF: Gary Patteson, Jo Butler, Thea Berkhout
 - Elected official: Jenny Crumiller, Lance Liverman
 - Citizen: Wendy Rayner, Henry Singer
 - Liaison: University – Irina Rivkin
 - Staff: Bob McQueen, Robert Hough, Matt DeCurtis (mindSHIFT)
- Joint Finance (based on existing Boro-Twp joint finance committee)
 - Elected officials: Chad Goerner, Liz Lember, Jenny Crumiller, Heather Howard, Roger Martindell
 - TTF (non-elected official): Scott Sillars
 - Citizen: Pat Simon, Adrienne Kreipke, Zvi Eirif

- Staff: Kathy Monzo, Sandy Webb
- Personnel
 - TTF: Thea Berkhout, Gary Patteson, Jo Butler, Jim Levine
 - Twp Governing Body representative: Sue Nemeth
 - Citizen: Bruce Topolosky, Jill Jachera, Shirley Meeker, Alice Small (JCSSC)
 - Staff: Kathy Monzo, Bob Bruschi, Jim Pascale, Sandy Webb
- Public Safety
 - TTF: Mark Freda, Bernie Miller, Jo Butler, Kevin Wilkes
 - Citizen: Dick Woodbridge, Bob Altman
 - Liaison: University: Treby Williams and Paul Ominsky; PFD: Chief Dan Tomalin; PFARS: Director Frank Setnicky
 - Staff: Chief David Dudeck, Acting Chief Chris Morgan, DES Bob Gregory
- Infrastructure and Operations:
 - TTF: Brad Middlekauff, Jo Butler, Mark Freda
 - Citizen: John Clearwater, John Heilner
 - JJSSCC liaisons: Barbara Trelstad, Valarie Haynes
 - Staff: Bob Kiser, Don Hansen, Ben Stentz, Jack West, Bob Hough, Wayne Carr