

Name of Entity:
Human Services Commission

Geographic Jurisdiction:
Borough and Township

Purpose/Scope:
Advocate for interests of seniors, youth, local assistance recipients and residents in the areas of civil and human rights; monitor services and needs assessments for seniors and youth; serve as Local Assistance Board (LAB)

Ordinance/Statutory Reference:
Established by inter local services agreement April 14, 1998; serves as Local Assistance Board pursuant to NJAC 10:85-8.1 et seq

Number of Members/Representation:
Twelve members (6 from Borough, 6 from Township) + one liaison from each governing body

Membership Demographics"
TBD

Method of Appointment:
Mayoral appointment to three-year terms

Meeting Schedule:
Monthly (third Wednesday)

Staff Liaison:
Cynthia Mendez, Director; (609)688-2055

<p><i>Name of Entity:</i> Joint Pedestrian and Bicycle Advisory Committee</p>
<p><i>Geographic Jurisdiction:</i> Princeton Borough and Township</p>
<p><i>Purpose / Scope:</i> Make recommendations regarding development of sidewalks and bikeways</p>
<p><i>Ordinance / Statutory Reference:</i> Princeton Township resolution 09-44, Princeton Borough Resolution or Ordinance TBD</p>
<p><i># of Members / Representation:</i> Six (6) citizen volunteer representatives, three (3) each from Princeton Borough and Princeton Township. One (1) representative from Princeton regional Schools.</p>
<p><i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> Borough 3 Female, 1 Male; Township 2 Male, 1 Female</p>
<p><i>Method of Appointment:</i> Citizen representatives appointed by Mayor with consent of the governing body.</p>
<p><i>Meeting Schedule:</i> TBD</p>
<p><i>Staff Liaison / Contact Info:</i> TBD</p>

26 Apr '12

Name of Entity

Joint Recreation Board

Geographic Jurisdiction

Borough and Township

Ordinance/Statutory Reference:

Established by inter local agreement June 20, 1960; Borough and Township ordinance authorized the creation of a "joint meeting" to be known as the Joint Recreation Board of Princeton Borough and Township" pursuant to R.S. 40:48B-1 et seq. (the Consolidated Municipal Services Act) (Statute).

Number of Members/Representation

Eight Members (4 from Borough, 4 from Township). One member each from Township and Borough designated by the governing body as a member of the management committee. Terms: 4 years

Method of Appointment

Borough: Mayor and Council appoint; Township: Township Committee appoints.

Membership Demographics

TBD

Meeting Schedule:

Staff Liaison:

Ben Stentz 609-921-9840

<p><i>Name of Entity:</i> Affordable Housing Board</p>
<p><i>Geographic Jurisdiction:</i> Borough and Township</p>
<p><i>Purpose / Scope:</i> Monitor compliance of Borough COAH obligations for low and moderate income housing</p>
<p><i>Ordinance / Statutory Reference:</i> <i>Borough code 87-21</i></p>
<p><i># of Members / Representation:</i> 7 voting members, 2 Council liaisons (non-voting)</p>
<p><i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> 5 white, 2 minority</p>
<p><i>Method of Appointment:</i> Mayoral appointment to 3 year terms</p>
<p><i>Meeting Schedule:</i> Fourth Thursday of the month</p>
<p><i>Staff Liaison / Contact Info:</i> Derek Bridger 497-7634</p>

April 3, 2012

NAME OF ENTITY:

Princeton Township Housing Board

GEOGRAPHIC JURISDICTION:

Township of Princeton

ORDINANCE: Article XII, of the Princeton Township Land Use Code, Sec. 10B-348 (a) (1) (2) 1984 amended the "Code of the Township of Princeton, New Jersey, 1968" to create the Housing Board.

NUMBER of MEMBERS / REPRESENTATION:

Appointees include 6 regular members and two alternates, plus a liaison from Township Committee. Current members have a variety of areas of expertise in their qualifications including: a project manager from a construction company, an employee of Fannie Mae, two attorneys, a housing advocate, an executive director from a non-profit housing entity, a banking representative, and a sales representative. The Committee liaison is an experienced Realtor.

DEMOGRAPHICS of BOARD MEMBERS:

Exemplifying diversity of thought, embracing community activism, and representing both major political parties, the Board is comprised of 4 African Americans, four women, and five men.

METHOD of APPOINTMENT:

The Mayoral appointment is for four year terms. One Board member has served consecutive terms since 1989. All other members have served at least two consecutive terms.

MEETING SCHEDULE:

Monthly, (second Tuesday)

PURPOSE / SCOPE:

Please refer to the Land Use Ordinance Article XII, Chapter 10B, Section 350 for the complete duties and assignments of the Housing Board. The outline below illustrates the Board's purpose and scope.

Operating within the Code and with NJ COAH approval of the Township's Fair Share Plan and Housing Element, the Board:

- Maintains and ensures affordability in compliance with COAH guidelines and criteria; confirms income-eligibility of all affordable purchasers, and ensures and adheres to state

and federal laws regarding Affirmative Marketing and the Fair Housing Amendments Act of 1988.

- Ensures the provision of home ownership to income-based households and advocates for the same by utilizing the Township's capacity as a redevelopment agency to implement the purchase and resale of affordable units pursuant to NJSA 40A:12A-1 et seq.;
- Enforces Township and State deed-restrictions in order to prevent the loss of homes from the Program due to foreclosure, over-financing, and illegal tenancies. A Board appeals process ensures review of Coordinator-implemented Board decisions;
- Ensures the provision of financial assistance to income-eligible prospective homeowners and owners in the form of downpayment loans, homeowner assistance loans, mortgage buy-ins, and property rehabilitation loans;
- Created and established a COAH-approved income-based in-house property rehabilitation loan program that provided loans to 36 out of 51 income-eligible households and to 47 units at Princeton Community Village; provided Regional Contribution funding for 23 units in Trenton.
- Provides continuous review, monitoring and oversight for 281 COAH-approved Township units and ensures that tenant and owner complaints and appeals are fairly and impartially reviewed and resolved.

ASSOCIATED COSTS (for staff, counsel, consultants, and/or resources)

Budget is determined by Township Committee.

ASSOCIATED REVENUES:

Upon resale of units, the Township captures a share of appreciation and receives a return on the new purchase price if it exceeds the current resale price. For the period from 1989 until the present, the Township has recouped approximately \$2,000,000.00 on sales and resales.

As this report is an outline in order to create a template, the Princeton Township Housing Board invites the sub-committee to ask for more detailed information, including the methodology of tailoring the purchase price to household income, the resales procedures, and other unique aspects of the Program that have made it a role model for affordable housing throughout New Jersey and the US.

<i>Name of Entity:</i> Shade Tree Commission
<i>Geographic Jurisdiction:</i> Princeton Borough
<i>Purpose / Scope:</i> Review surveys in development applications and make recommendations to Planning Board, inventory sites that require new trees, Maintain recommended tree species and establish and collect funds for Shade Tree Escrow fund. (NJ 40:64-1 to NJ 40:64-14
<i>Ordinance / Statutory Reference:</i> Princeton Borough Chapter 33
<i># of Members / Representation:</i> Five (5) citizen volunteer members
<i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> 5 F, 1 M (note difference with Borough Ordinance
<i>Method of Appointment:</i> Mayor with consent of Council
<i>Meeting Schedule:</i> Monthly
<i>Associated Costs (for staff, counsel and/or resources):</i> Tree planting costs
<i>Associated Revenues:</i> Funds for plantings provided to Dept of Public Works
<i>Staff Liaison / Contact Info:</i> Sean Burns, Borough Engineering Dept, 609-497-7634

26 Apr '12

Name of Entity: Princeton Township Shade Tree Commission
Geographic Jurisdiction: Princeton Township
Purpose / Scope: Review surveys in development applications and make recommendations to Planning Board, inventory sites that require new trees, maintain recommended tree species and establish and collect funds fo Shade Tree Escrow Fund. (NJ 40:64-1 to 40:64-14)
Ordinance / Statutory Reference: Princeton Township 2-23, 2-26
of Members / Representation: Seven (7) citizen volunteer members
Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service): 2M, 5F
Method of Appointment: Appointment by Mayor with consent of Township Committee
Meeting Schedule: Monthly, except Aug.
Associated Costs (for staff, counsel and/or resources): Township Arborist and Secretary, both approximately four hours per month on Committee work
Associated Revenues: Fines for violation of Shade Tree Ordinance
Staff Liaison / Contact Info: Township Arborist, Greg O'Neil

12 Apr '12

Name of Entity: Traffic and Transportation Committee
Geographic Jurisdiction: Princeton Borough
Purpose / Scope: To assist Borough Council in reviewing traffic and transportation issues which may arise in the Borough. Carry out other advisory, educational and informational functions as will promote traffic and transportation issues in the Borough
Ordinance / Statutory Reference: Borough Resolution 19-2, Ord No 2009-03, I)
of Members / Representation: Seven (7) regular members appointed by Mayor and Council holding no other municipal office or employment.
Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service): Borough: 4 F, 4 M (note conflict with Ordinance, above)
Method of Appointment: Mayor with consent of Council
Meeting Schedule: Monthly
Staff Liaison / Contact Info: Borough Engineer, Jack West, 609-497-7631

26 Apr '12

<i>Name of Entity:</i> Traffic Safety Committee
<i>Geographic Jurisdiction:</i> Princeton Township
<i>Purpose / Scope:</i> Recommend correction of hazardous traffic and road conditions
<i>Ordinance / Statutory Reference:</i> <i>Princeton Township Resolution 6/89</i>
<i># of Members / Representation:</i> Seven (7) members. Township Traffic Safety Officer, Township Engineer of designee, Township Police Commissioner, Township Public Works Liaison, two (2) citizen volunteers
<i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> TBD
<i>Method of Appointment:</i> Citizen representatives appointed by Mayor with consent of Township Committee
<i>Meeting Schedule:</i> TBD
<i>Staff Liaison / Contact Info:</i> Princeton Township Traffic Safety Officer, Sgt Tom Murray

11 Apr '12

Name of Entity:
Citizens Finance Advisory Committee

Geographic Jurisdiction:
Township

Purpose/Scope:
Offer independent advice to Township Committee on financial matters that of are interest to the Township Committee

Number of Members/Representation:
5 citizen members, plus two from Township Committee

Membership Demographic:
TBD

Method of Appointment:
Appointed by Mayor, confirmed by Township Committee

Meeting Schedule:
Monthly

Staff Liaison:

<i>Name of Entity:</i> Flood and Storm Water Management Committee
<i>Geographic Jurisdiction:</i> Princeton Township
<i>Purpose / Scope:</i> Conduct studies and make recommendations to Township Committee concerning flooding and storm water management issues
<i>Ordinance / Statutory Reference:</i> Princeton Township Resolution 5-87
<i># of Members / Representation:</i> Seven (7) members. One (1) member of Township Committee, one (1) member of the Environmental Commission, one (1) appointee of Township Engineer and four (4) citizen volunteer members
<i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> 3M, 1F
<i>Method of Appointment:</i> Citizen members appointed by Mayor with consent of Township Committee
<i>Meeting Schedule:</i> TBD
<i>Staff Liaison / Contact Info:</i> Township Engineer

11 Apr '12

<p><i>Name of Entity:</i> General Board for Making Assessments of Benefits from Local Improvements (Board of Improvement Assessors)</p>
<p><i>Geographic Jurisdiction:</i> Township</p>
<p><i>Purpose / Scope:</i> To make all assessments for benefits accruing from local improvements in the township. Only sewer improvements.</p>
<p><i>Ordinance / Statutory Reference:</i> Township Administrative Code Article VII</p>
<p><i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> (Males – 3; females – 2)</p>
<p><i># of Members / Representation:</i> 5 members: one shall be the township tax assessor. Other members shall be freeholders of the township.</p>
<p><i>Method of Appointment:</i> By the township committee for terms of two years. The tax assessor term shall correspond to his official tenure</p>
<p><i>Meeting Schedule:</i> Meetings on an” as need” basis.</p>
<p><i>Staff Liaison / Contact Info:</i> Neil Snyder</p>

<p><i>Name of Entity:</i> Borough Housing Authority</p>
<p><i>Geographic Jurisdiction:</i> Borough and Township</p>
<p><i>Purpose / Scope:</i> Authorized to carry out affordable housing redevelopment projects as defined by law. Also, manage and maintain such facilities.</p>
<p><i>Ordinance / Statutory Reference:</i> <i>Federal Statue, State of NJ, DCA.</i></p>
<p><i># of Members / Representation:</i> 8 Board members in total: 6 citizen members appointed by mayor, 1 Council Liaison and 1 Governor's citizen appointment, 3 yr terms. Council liaison is non voting.</p>
<p><i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> 4 white, 4 minority</p>
<p><i>Method of Appointment:</i> Mayorial</p>
<p><i>Meeting Schedule:</i> Second Wednesday of the Month</p>
<p><i>Staff Liaison / Contact Info:</i> No staff liaison, Glen Cochran, attorney, 924-4011</p>

<i>Name of Entity:</i> Public Safety Committee
<i>Geographic Jurisdiction:</i> Princeton Borough
<i>Purpose / Scope:</i> Acts as “Appropriate Authority” under NJSA 40A.14-118. Has authority to adopt rules and regulations, to review operations of Borough Police Department and act as liaison between Chief and the Council. Delegates disciplinary matters to the Borough Administrator.
<i>Ordinance / Statutory Reference:</i> Established by Borough Ordinance Nos 11-21-67, 92-20, 2007-17 and updated 03/12/2012
<i># of Members / Representation:</i> Borough Mayor, Administrator and two (2) members of Council
<i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> Not applicable
<i>Method of Appointment:</i> Composition of Committee set by Ordinance
<i>Meeting Schedule:</i> As required, but normally monthly
<i>Staff Liaison / Contact Info:</i> Borough Administrator, 609-497-7622

26 Apr '12

<i>Name of Entity:</i> Alexander Street/University Place Transit Study Task Force
<i>Geographic Jurisdiction:</i> Princeton Borough and Township
<i>Purpose / Scope:</i> Study, evaluate and make recommendations concerning long term traffic needs of the Princeton community that may be affected by the proposed Princeton University Arts and Transit Project, including benefits of implementing transit from the NE Corridor rail line to Nassau Street
<i>Ordinance / Statutory Reference:</i> Memorandum of Understanding between Princeton Borough, Princeton Township and Princeton University 4 Oct 2011
<i># of Members / Representation:</i> Borough 1 M, 1 F, Township TBD
<i>Demographic Composition Summary (gender, racial/ethnic, age range, avg length of service):</i> See above.
<i>Method of Appointment:</i> Mayor with consent of appropriate governing body
<i>Meeting Schedule:</i> Currently meeting every three (3) weeks
<i>Associated Costs (for staff, counsel and/or resources):</i> TBD
<i>Associated Revenues:</i> Municipal appropriations (\$50,000 from each of Borough and Township) and funding from Princeton University (\$100,000). Will seek grant funds.
<i>Staff Liaison / Contact Info:</i> TBD

26 Apr '12