

Transition Task Force Finance Subcommittee Meeting Minutes Thursday, July 12, 2012

Present:

Jenny Crumiller
Adrienne Kreipke
Liz Lempert
Kathy Monzo
Patrick Simon
Scott Sillars
Eugene McCarthy (NJ Dept of Community Affairs)

Absent:

Chad Goerner
Heather Howard
Roger Martindell
Sandy Webb

Meeting was called to order at 8:35am.

Meeting Agenda Items:

- (1) Minutes from June 28 were approved.
- (2) Update on Transition Task Force activities:
 - a. Final Facilities Subcommittee recommendation was approved and sent for governing bodies' approval. No cost estimate was provided, but the recommended option was the least-cost option. There won't be a good cost estimate for facilities retrofitting until September. It will be prepared as Phase 2 of the KSS contract. In the interim, some members of the subcommittee will prepare a rough estimate for use by the Finance subcommittee in tallying transition costs.
- (3) Status of near-term tasks by working group of subcommittee
 - a. Pro-forma savings calculations: Pat Simon presented a revision to his savings presentation, adding columns for a minimum and maximum of outyear savings. Refinements are still underway.
 - b. Transition Costs:
 - i. Sillars and Kreipke had three meetings with other subcommittees/staff since the last Finance Subcommittee meeting. Additional estimates for weapons, vehicles, and uniforms were obtained from the Public Safety Subcommittee during their June 29 biweekly meeting; initial discussions commenced with municipal staff on behalf of the Infrastructure and Operations Subcommittee on June 29; and a followup

meeting with Bob McQueen on police infrastructure/technology costs was held July 10.

- ii. Sillars and Kreipke provided handouts of their independent updated estimates based on these meetings and other emails; the subcommittee reviewed these. Sillars and Kreipke will reconcile estimates with each other and loop back with those who provided input to finalize numbers.
- c. Analysis of Operating Budgets: The request for consolidated department operating needs has been forwarded to department heads. There have been no responses yet.

(4) Followup List of Other Items Subcommittee is keeping tabs on: there was no discussion of other followup items.

Adjournment