

## **Suggested BCC Selection Process** – for discussion at TTF Meeting August 15

- 1) Process Manager: Clerk - Elect of new municipality (Linda McDermott)
- 2) Application Form: applications may be submitted online or in hard copy, mirrored after existing Township application form (use link to access <http://www.princetontwp.org/volunteer.html>). Process to be publicized on Borough and Township websites, local newspapers. Hard copies will also be made available in the Public Library and Clerks' Offices.
- 3) Letter to be sent by respective mayors to all existing BCC members in Borough or Township by September 8, notifying them of their last day of BCC membership on 12/31/12, and the added requirement that they complete new application forms either online or in hard copy, if interested in serving on successor BCC(s) or a new BCC. Failure to submit new application by deadline (see below) will be interpreted non-interest. Deadline for submission same as that of all candidates.
- 4) Listing to be prepared of all new BCCs to be shown on websites of Borough and Township, with summaries of purpose, membership, terms, etc. Hard copy summaries will be made available in B/T Clerks' offices, and the Public Library.
- 5) Timetable: Application Period to begin September 15, and end October 15, 2012.
- 6) Month of November used by Clerk-elect to organize submitted applications.
- 6) Mayor-elect and Council-elect to determine efficient process to evaluate/vet submitted applications. The list of nominees will be completed by 12/31/12 -- Open Public Meeting Act compliance to be followed.