

# Dissolution Study Committee

## Minutes

Minutes  
March 23, 2011

Civic Center Community Rm  
6 – 7:30 p.m.

Chairperson: Tim Connolly

Present: Michele Arnold, Tim Connolly, Ruth Garner, Eleanor Hopke, Mark Lee, Jack McGuire, Mario Pusateri, Marie Regan, Rose Rivezzi, Will Siegfried, Steve Warr; Jamie Saunders by conference call

Excused: Cindy Goliber, Alexandra Jacobs, Dan Parker, Mike Zagrobelny,

I. Minutes: March 9 minutes approved

II. Announcements and Updates: None

### III. Discussions:

#### A. Final Revision of the *What Exists (WE)* Report

1. Deadlines – revisions all due 3/25
2. 3/28 or 3/29 should receive final revised draft
3. Approval – DSC members email Tim; no email response is tacit approval

#### B. Overview of Process to approve the *WE*, *Options* and *Final Plan* Reports

1. the report remains a draft through the Public Forum
1. DSC incorporates public's input into revised draft
2. DSC finalizes the draft
3. DSC approves the report
4. DSC & CGR post the reports to the website

#### C. *What Exists (WE)* Report Time-line and Remaining Tasks (CGR)

1. Document A –
  - a. Article 19 dictates the details of the timeline
  - b. DSC subcommittees will complete the *WE* and *Options* Report
  - c. CGR will write *Final Plan* – technical plan needed if dissolution occurs
2. Document B
  - a. Proposed dates
  - b. CGR will send DSC narrative taken from *WE*, to be used for *Options*
  - c. CGR will send sample *Options*
  - d. CGR will send a guideline to write *Options*
  - e. DSC will write *Options*, CGR will support with facts/data
  - f. DSC will include dissolution possibilities, shared services, or status quo scenarios
3. Document C
  - a. Same timeline, different form

#### D. Discussion of the Public Forum

1. Attendance
  - a. might be good; no way to predict
  - b. is greater at Public Forum #3 than at #1
2. Program
  - a. sign-in table
  - b. greeter
  - c. Tim will moderate
  - d. power point intro to dissolution process; overview of the report
  - e. microphone stations for Q&A period
  - f. timekeeper – 2 minutes per person
  - g. tentative site : Potsdam High School Auditorium
3. Comment Form – for giving input either electronically or in written form
4. PR Campaign – Alex will plan
5. DSC members must prepare for questions that go beyond the *WE*.

#### IV. Public Reflections: None

V. Next meeting: Public Forum #1, *What Exists Report*, April 13 PCSD HS Auditorium, 6 – 7:30 pm

#### VI. Adjournment: 6:50 pm

Submitted by Michele Arnold