

Painted Post Share /Erwin Shared Services & Consolidation Study Committee

Committee Meeting: March 10, 2011

Present: Bill Hallihan, Joseph Reilly, Philip Roche, Bill Wood, Bill Scheidweiler, Chuck Stebbins, Wes Strzegowski; Mike McCaig; Pat Alderson; Charles Zettek (CGR, study consultant), Vicki Brown (CGR)

Resource: Roz Crozier, Chelsea Robertson; Dave Erwin

Mr. Roche called the meeting to Order at 5:35PM

Mr. Roche welcomed all the observers and participants and introduced Emily Knapp who will be taking the Minutes of these Committee Meetings.

All Committee members acknowledged that they are receiving the email communications.

Motion to approve the Minutes of the 1/26/11 made by Mr. Wood; seconded by Mr. Reilly. All voted in favor. Motion passed.

Mr. Zettek presented options for Committee decision including: consensus; simple majority vote; and super majority vote. Discussion followed.

Motion to require a vote of 2/3 of the Committee present for action made by Mr. Wood; second by Mr. Riley. All voted in favor. Motion passed

Mr. Stebbins may wish to revisit this issue as we go along.

Mr. Roche said although a quorum of the Committee was 5 and therefore a 2/3 would require 4 votes, if necessary, important decisions would be delayed until at least 6 members were present.

Mr. Zettek distributed the following to the Committee:

- 1) Village of Painted Post Fiscal Budget Year 2010-11;
- 2) Estimated Expenditures/Estimated Revenues for the Town and Village by budget category;
- 3) Summary by Fund for the Town and Village;
- 4) Preliminary Findings for the Village of Painted Post and Town of Erwin
- 5) Data Request Status sheet.

He reported that the Data Request Status sheet reflected what information/documentation had been received by CGR and what information/documentation had been requested but not yet received.

The Village of Painted Post Fiscal Budget Year 2010-11 shows the salary and benefit cost for each Village employee by job title. This report does not show unused sick or vacation time that would be an expense if any position was eliminated.

Summary by Fund for the Town and Village listed Village and Town Expenditures and Revenues by Account type. A discussion followed about expenditures/revenues that are

allocated between the Village, the Town and the Town Outside Village (TOV).

Mr. Hallinan noted that the Village Fire Department was not a Fire District and therefore the “true cost” of the Village Department was not reflected in the line item as the Village provided the Department the use of the building and other services that were accounted for in other budget lines.

Mr. Zettek reviewed the Preliminary Findings for the Village of Painted Post and Town of Erwin. He stated that future documents would be provided to the Committee in advance of the meeting but that this was a “hand out” and it was important to “walk through” this information as a Committee. He noted that on Table 2 – Tax Rates – the Town uses its sale tax revenues as a credit against the tax levy while the Village receives payment of its sales tax revenues thereby affecting the tax rates.

Ms. Brown informed the Committee that the shell of the website is “up” at www.cgr.org/paintedpost and asked for input/suggestions on the design and content. There will be a section of the website available to Committee members only with access provided by a password to be provided in the near future.

Chelsea Robertson informed the Committee that STC is sponsoring an event that includes a workshop on Municipal Consolidation and a workshop on Shared Services that may be of interest to the Committee. She will email additional information to the Committee.

The next meeting will be **April 21, 2011 from 5:30 -7:00** at the Village Hall.

Motion to adjourn by Mr. Scheidweiler, second by Mr. Strzegowski. All voted in favor. Motion passed. Meeting adjourned at 6:56PM.