

At the Village of Malone Government Efficiency Study Committee held on December 7, 2011, at 6:00 PM, at the Malone Village Meeting Room, located at 16 Elm Street, the following were present:

Martha Weaver, Chairperson (Village Resident)	Charles Zettek, CGR
Ana Liss, CGR	Don Merrick, Member (Tax Payer Coalition)
Joe Riccio, Member (Village Board)	Shawn Fournier, Member (Village Resident)
Hugh Schickel, Member (Town Resident)	Todd LePine, Member (Mayor)
Mary Scharf, Member (Town Board)	Jim McKee, Member (Businesses)

Other: Cheryl Douglas, Clerk; Dorothy Maguire, Treasurer; Denise Raymo, Press Republican; Tricia Livernois, Telegram; Kevin Triller, Village of Champlain

Welcome – Martha Weaver, Chairperson welcomed everyone and introductions were made.

Governance Models (CGR Handout) – The first handout was a fact sheet on coterminous Towns/Villages in NY State. There are four methods: A new village can be incorporated using the exact same boundaries of an existing town. A new town can be incorporated which shares the borders of an existing village. The State Legislature may adopt a special act creating the new town-village entity. A local village can annex adjacent territory within a town, provided that no other villages exist within the town. There are currently five coterminous town-villages in New York. It should be noted that the largest one is 16.8 square miles. The Town/Village of Malone is roughly 100 square miles. Another fact sheet on strategies for Shared Services/Consolidation was handed out. There are three options: a shared services approach would be two governments, two sets of employees; a functional consolidation approach would be two governments, but one set of employees and equipment; and a full consolidation through dissolution approach would be one government and one set of employees and equipment.

Study Website/CGR Report on Website Traffic (Discussion) – The website is up and running. There have been 216 downloads and 897 page views. One comment was received from Hugh Hill about moving the Village Garage.

CGR Status Report (CGR handout and discussion) – A handout was given with regards to the data requests provided already from the Village and the Town. There is one correction on page 7 section 14.1 should be moved over to 6.4. Interviews were conducted today with Chris Premo, Chief of Police; Jeff Smith, DPW Supervisor; Cheryl Douglas, Village Clerk; and Mayor Todd LePine. We are about one third of the way into our data collecting phase.

Sub-Committee Formation By Functional Department – A draft committee report template was handed out for use as a framework when the committee is asking questions. Each member was given the option of what committee they would like to be on. They are as follows:

Highway/DPW operations – Todd LePine, Don Merrick, Shawn Fournier
Utilities: Water/Sewer – Todd LePine, Hugh Schickel, Jim McKee
Public Safety – Joe Riccio, Jim McKee, Martha Weaver
Codes/Zoning/Planning – Mary Scharf, Don Merrick, Hugh Schickel
Administrative/Facilities/Other – Shawn Fournier, Mary Scharf, Joe Riccio

Next Meeting – It was decided that no meeting will be held in January so that we would have a complete informational packet for the February meeting. CGR will do a memo with an update for January. The next meeting will be held on February 1, 2012 at 6:00 PM.

Other items for discussion – Each member will be receiving an email for the password protected site for all the data that is collected.

Adjournment: There being no further comments the meeting was duly adjourned at 7:00 PM.

Respectfully submitted,

Cheryl Douglas
Recording Secretary